

**BOARD OF FIRE COMMISSIONERS
OF THE
WAREHOUSE POINT FIRE DISTRICT
Special Meeting Minutes
Monday, September 11, 2017
Station 138
89 Bridge Street
East Windsor, CT 06088
Time: 630**

Call to Order: 6:32 pm by Vic DeCapua

Attendance: Mike Balf, Vic DeCapua, Glen Moule, Lou Flynn

FOI: Discussion of the rules for FOI in CT

FOI is 42 years old came in the Watergate era, gave access to meetings and records. All gatherings of commissioners is considered a meeting and should have an agenda and minutes taken. All agendas should be informational, special meetings you cannot add to the agenda. Workshops should have minutes. Emergency meetings can be held without posting of the meeting, must post minutes within 72 hours of the meeting all meetings must be open to the public anyone can video or audio record. Public comment is not required, you must be consistent and fair during public comment. You cannot discuss business outside of the meeting email phones text or gathering. Subcommittees must also create notice in minute notices can be no action taken, Christmas party by chance are not considered meetings, you can call into a meeting via phone must be on speaker, executive session is part of a public meeting the commission must name the reason you're going into executive session. The reasons are 1.one personnel 2.litigation 3.see a sale or lease of property 4.security matter 5.documents attorney letters of sorts and RFPs can be in executive sessions, votes must be taken outside of executive session, personnel you must give more reasons than just personnel, 24 hours to the person who is being discussed they can request in public does not have to be invited, there should only be the board during discussion no voting in executive session. The commission should be careful with all the communication it is able to be FOI. Minutes do not have to be every word bullet points. Minutes must capture both motion and vote. Brainstorming is to be done in public at a meeting open as possible notice to meetings with the town educate any changes in procedure. FOI claim is against the individual and can

be a fine of \$20-\$1000. You do not have to return a voicemail in FOI must be done person-to-person or in writing.

Treasurers Report:

- consolidating accounts
- send email with signature change
- CIP should be in a separate account
- Motion to accept the report as presented Glen Moule Mike Balf second-all in favor

Clerk Report:

- motion to approve the 8-7-17meeting minutes as presented Glen Moule Mike Balf second-all in favor
- Motion to approve the 8-16-2017 minutes Glen Moule Mike Balf second-all in favor
- Motion to approve the 8-31-17 meeting minutes as presented Glen Moule Lou Flynn second all in favor with the attachment of the legal notice

Secretary Report: Jill Caron purchased a voice recorder to record the minutes and keep on file

Chairperson Report:

Letter of resignation from Zach Farrah, Glen Moule makes a motion to accept Zach Farrah is resignation from the board of commissioners for the fire district as of 8-31-2017 with regret Lou Flynn second all in favor

Old Business:

Station 2 needs to be power washed and to fill in the cracks

Lou: I am not in favor to dump a lot money into station to housing to trucks never used, not in favor of putting money into this fire station, Glenn and Tony did a great job you, we need to decide the plans for the district and we need to stop and think Is station two really even useful?

Vic-back off till 2018 2019 budget

Glen: The building has been neglected, was the chief aware we wanted to get rid of station 2

Chief: NO it serves the purpose; roof cannot wait cracking needs to be done now and waterproofing

-Richard's Austin stipend: call into Landolina, you can take the money all of incentive motion to Richard Austin assistant Chief stipend out of incentive and stipends at \$500 per month to start September 1 through January 30, 2018, Lou Flynn Glen Moule second all in favor

-Bins we need three bids for AC unit, Jimmy will get AC bids, Jimmy will also get bids for snow removal, and will a price for the lining of the newly paved parking lot from AAA painting at

state rate. Lettering is being done on new truck, motion to use in Sinsigalli Signs for no more for the lettering of the new forestry Lou Flynn Glen Moule second all in favor
Emergency lighting for the new truck for \$5800 to include lighting, radio antenna
motion to use my to use line 400 in the amount of \$5,855 Glen Moule, Mike Balf all in favor
Tony D: Tony is looking for a raise for lawn care he would like \$50 per cut
motion to pay \$50 per cup per station Lou Flynn Glen Moule second all in favor

Fire Marshals: The FSM employees are working out very well and have reviewed and found a three family in town, the Town would like us to share information with them on our discoveries. It would be helpful if they had a laptop or iPad, I will be looking at this for next year's budget. I will also be looking into grants.

Motion to accept the fire marshals report as presented Glen Moule, Lou Flynn second all in favor

Chief: 25 calls last month
need to purchase Knox boxes

MMC T Mike Smith dates to meet for mitigation for the new casino Wednesday or Thursday
Bill came in for the new Forrester truck for \$20,783.03, will be mailed out
Motion to accept the fire chief's report all in favor

Public Comment:

D James Barton: The commission needs to monitor spending money that you don't have in the budget, is not a good way to be, if you use the money in there only have about 5 ½ cuts and that will not last, you have no control or specs it should be stated how many cuts, how many times a week... discussion of the monies that were not in the budget, reasonable spending the present budget goes to June 30, 2018.

Steve Dearborn: I will pay the difference for the lawn mowing so that Tony will be paid at a proper rate. I am interested to know what you purchased as a new truck.

Chief: We purchased a brush truck

Steve Dearborn: we have a problem with the taxes, Equal taxes. Three options put you back in the budget, you are a sovereign nation, take the town to court.

Lou: We had to collect taxes the town would not give us the money needed to properly run the district. The district would ask for money and they would chop it. Broad Brook is in the town department and stuff for them is hidden within the town budget.

Steve Dearborn: WHO paid for the buildings????

Mike: 1962 the district

Chief: I have been chief for 13 years and been fighting for funds for 13 years we were two years with Denise than they of our annual meeting in the bow of the project at 4 PM it was a no go

Steve: you need to be back in the town budget you are double taxing. You can fix your buildings with the casino money you will get 190,000 more dollars. We need one town department if you vote the right way there will be no more issues

Executive Session RE: negotiations

Adjournment

Motion to adjourn 853 Glen Moule Lou Flynn all in favor

Minutes submitted by Jill Caron
